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HAZELWOOD ELEMENTARY

TO: HES Parents

FROM: Nathan T. Trantham

DATE: May 1, 2025

SUBJECT: 25-26 Placement Requests

The process of placing students in classes for the school year is one of the first and most important steps we take in preparing our students and staff for a successful year. During this process, we must consider a number of complex factors. Our goal is to create a semi-equal distribution of students by gender, achievement levels, and behavioral concerns. We must also consider the placement of English language learners, academically gifted students, and students with special learning needs. Balancing all of these factors in a single grade level can be challenging at best and impossible at worst. We also consider personality conflicts and students who need to be separated from their peers. We will do our best to place your child in a class that meets his/her learning needs while also allowing us to maintain balanced classrooms. While we will accept specific classroom requests, please note that we cannot guarantee that all of these can be met. To submit a request, please complete the form in its entirety. This will give us the best opportunity to place your child in a learning environment that meets his/her needs. To make informed decisions about student placements, we kindly request that you submit your parent requests by June 6, 2025. Please complete the attached document and return it to the school office.

Sincerely,



Nathan T. Trantham
Principal

Hazelwood Elementary School

Placement Request

Please return to the school office when completed.

Child's Name: _____

Grade for 24-25: _____

Parent Completing the Form: _____

-Tell us about your child's strengths, both academic and social:

-Tell us about your concerns for your child. Please include any special needs or personality traits that may need extra attention.

-Describe the environment where your child learns best.

-What other information do we need to know to make the best decision about your child's placement?

Signature _____