

## **School Improvement Team Meeting**

**Thursday, March 05, 2015 12:45 pm**

### **Minutes**

**Pre-K Program:** HCS will be working with a new online curriculum and assessment system, *Teaching Strategies Gold*, in all of its Pre-K Programs in 2015-16. The SIT discussed the need for our Pre-K teacher to have thirty minutes of planning time each day. This might be accomplished with our Pre-K class going to specials (PE, Music, Library, and Art). The team agreed to consider this when it works on the master schedule for next year.

**External Review:** The SIT reflected on its last review in preparation for its upcoming meeting on March 10<sup>th</sup>.

#### **Literacy Night held on February 3<sup>rd</sup> Plus/Delta comments:**

Plus: student and guest readers; helpful parent handouts; parents liked the open house/drop in format; signs were helpful.

Delta: too many student jobs; the set-up in the gym was confusing; too lengthy (an hour would be better); staff/students need to be better informed.

Suggestions: double-check plans for student jobs; more effective communication about the student jobs; make a map to help direct families; consider adjusting the time next year; work on developing a more participatory steering team for this event.

**SIT Election:** In the coming week, Mrs. Revis will send a sheet to the staff to collect nominations for three open positions on the SIT for next year. Then, a ballot will be prepared and staff will vote in the SIT election.

Minutes submitted by: Ann Trader