

Classroom Expectations
Agriculture Instructor & FFA Advisor:
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Paperwork to take home, sign, and return

Course Description

Hort I: This course focuses on learning the basics of plant biology, anatomy, and physiology. Additionally, this course teaches students about plant growth and commercial greenhouse production practices.

Hort II: The course focuses on greenhouse and nursery production with an emphasis on different management systems. You will learn practices on how to produce and maintain edible and floral crops. The course will also teach about pest management and floral design techniques.

Students will be able to understand the following:

- The opportunities within FFA and the agriculture industry
- General information about FFA
- Parliamentary Procedure
- Career Preparedness
- Public Speaking
- Agricultural tools and safety practices
- Careers in different aspects of the agriculture industry
- Plant Parts
- Plant Growth
- Plant Processes
- Plant Sexual and Asexual Reproduction
- Pests and Pesticides
- Plant ID
- Insect and Disease ID
- Greenhouse Production
- Potting and growing baby plant plugs
- Germinating seeds
- Managing
- Floral Design
- Greenhouse vs Nursery Production

Classroom Procedures:

1. Class begins at the bell.
2. Students will keep their cellphones in their bag and on silent during class unless instructed otherwise. **1st violation:** Warning
2nd violation: Warning, parent contact
3rd violation: Office referral, parent contact, consequences assigned by administration

If parents need to contact students in case of emergency, call the front office: (828) 456-2408

3. Students need to find their assigned seat
4. Students should look at the board for any additional instructions for daily objectives and any additional instructions.
5. Students should have their notebooks and pencils/pens ready to take notes and/or complete a Bellringer/Warm up.

6. Students should be ready for outdoor, shop, or greenhouse activities if indicated by having proper clothing
7. Students will have ethical conduct and comply with the Student Handbook.
8. Students will be respectful of each other and the teacher.
9. CLEAN up after yourself!
10. When the bell rings I will dismiss you.

General Assignment Info

- 1) Participation in class activities
- 2) Keeping an organized folder/binder/notebook
- 3) Practicums- Exams that are actionable
- 4) Completing all assigned plant journals
- 5) Labs
- 6) Projects and Presentations
- 7) Exams & Quizzes
- 8) Essays & Short Papers
- 9) Other Assignments (Group & Individual)

Classroom Rules: Professional and Respectful Conduct

- 1. Students will be respectful to instructors, classmates, and resources**
- 2. Students will act appropriately to promote productive learning environments**
 - Students are expected to follow all THS rules. See Handbook.
 - Students must not talk, be vulgar or behave in any offensive manner that may hinder learning within the class environment.
 - Students MUST be RESPECTFUL at all times.
 - Students must be extra polite when on field trips to other places in the community.
 - Students must be timely, prepared and be active participants.
 - Students must ASK PERMISSION BEFORE FILMING or Taking PICTURES

Consequences:

1. Warning to correct disruptive behaviors
2. Private meeting to discuss plan to change
 - o Potential limitation on activities. For example, given all worksheets to replace going outside and doing activities with the rest of the class.
3. Teacher's Choice
 - o ISS
 - o After School Detention
4. Call to parent/guardian
5. Administrative action
 - o Parent, Teacher, Principal Conference
 - o ISS and OSS

After School Detention:

Students who after a verbal warning and/or request to behave better will be asked to stay after school either the day of the disruptive behavior or another day that week. The student will be asked to report to one of the agriculture teachers to do tasks such as writing a letter of apology, cleaning the classroom, cleaning around the departmental facilities, doing homework, or other similar tasks. Overall, most students end up doing extra cleaning duties. Students who do not attend their appointed after-school detention will be given an office referral.

- Students who drive will still be expected to follow and adhere to this policy.
- Students who ride a bus or have their parents pick them will still be expected to follow and adhere to this policy. Parents will be notified to come pick up their child.
- Students who play sports will still be expected to follow and adhere to this policy. Their coach will be notified.
- Students who have jobs after school will still be expected to follow and adhere to this policy. Students are welcome to contact their employer. As their teacher, I will gladly send a letter to their employer or call their employer explaining why they are late to work.

To prevent students from facing inconvenience I Highly recommend students remain respectful and non-disruptive in my class. Students who behave in my class will never have to deal with the inconvenience of the after-school detention policy.

General Expectation Policy:

- I believe you are smart.
- I believe you are capable.
- I believe you are respectful.
- I believe you are kind.
- I believe you have self-control.
- I believe you have a bright future.
- **I believe in YOU!!**
- **I expect exceptional work and effort from every student.**
- My standards are high, but they are not unreasonable.
- As your instructor I will always help you and meet you halfway.
- We are going to work hard, perhaps harder than you are used to.

Bathroom Policy:

- Students must ask or indicate their wish to the instructor to excuse themselves to use the restroom. Students must use a sign-out sheet.
 - This is for safety reasons in an event of a drill or unique event.
- Students who go unnecessarily often, overly long without a medical reason, or are caught misusing bathroom privileges may have their privileges limited.

Cell Phone Policy

- **Students cannot use their cellphone in class, the greenhouse, or the shop** unless GIVEN PERMISSION. Students will be required to turn their phone on silent and keep them in assigned cell phone pockets.
- Students may request the use of music and earbuds and it is up to the instructor's discretion to grant or deny the request. Music is not permitted while the instructor is talking.
- Students will be required to turn in their cell phones for the full class time when we visit

farms or other agricultural facilities unless otherwise stated.

- Students *should* always get their phone back at the end of class.
 - a. I will keep a student's cell phone and turn in to the office if the student makes a habit of misusing it in class

Cleanliness Policy

- I am not your maid and nor are our custodians.
- Please help me keep a clean, welcoming space for everyone!
- Every student will be asked to clean up after themselves and assist with keeping our classroom and agriculture facilities clean and tidy.
- Put things away when you use them
- Don't leave work from other classes on your table
- Don't leave classwork from my class on your table unless I'm collecting it.
- PUSH YOUR CHAIR IN when you leave the room
- Do not chew gum, spit, use prohibited products like vapes and tobacco in my classroom.
- Knock the dirt and mud off your shoes please.
- Don't track up the floors and rugs on purpose
- Pick up your trash

Homework Policy

I do not regularly assign homework in my class, however, students should be doing the following pertaining to school at home:

- SAE projects
- Essays
- Unfinished Classwork

Dress Code

Ms. Dalton's Classroom Dress Code adheres to the THS policy. However, due to the nature of an agriculture classroom that often involves physical activities, farm related activities, and farm/agriculture related equipment it is in the students' best interest to wear certain types of clothing to protect themselves. Students will be asked to wear the following to protect themselves.

- Occasionally long pants will be requested, and long sleeves when we are working outside or in the shop
- Sleeves that cover the top of the shoulder and underneath the arm
- Shirts that are no less than one credit card length from the bottom of the neck and that come to at least the waistband of the shorts/pants/skirt
- Closed toed shoes will be requested (sneakers, boots, clogs, etc.)
- **Hats, caps, and headwear are permitted if it's not disruptive or distracting or completely covers the face**
- Jewelry and accessories are fine as long as they are not disruptive; however, students may be asked to temporarily remove them while doing agricultural activities so they don't get hurt.
- Students when attending events may be asked to wear a specific item, like an FFA shirt.

Honor Code & Integrity

- Cheating and plagiarism outside of school are serious offenses that can lead to legal

consequences. Likewise, cheating and plagiarism are serious inside school and will not be tolerated.

- **Your signature on any test or assignment indicates "I have neither given nor received unauthorized aid on this test or assignment."**
- Students are not to take pictures of agricultural facilities unless they have gained permission.

Attendance

- Students cannot miss no more than 10 absences as per school policy.
- I am obligated to fail you automatically if you miss too many days.

Tardiness

- Students unless prearranged will be given the first three days of school and 2 additional grace days to be slightly late (under 5 min).
- Students who are late after that will need to report directly to the ISS room to obtain a late pass. Students who acquire too many late passes will be placed in ISS.

Assumptions of Risk

- Students will be around dirt, bugs, fresh air, sunshine, plants, water, hand tools, big and small livestock, power tools, tractors, and other small and large farm equipment. Some items can pose risk of injury, by signing the contracts both student and parent understand these risks.
- Students who behave dangerously and do not follow instructions around risky elements within the course will be placed inside the classroom until further notice.
- Please indicate on the last page if you have any issues with these risks.

Agriculture Safety

- Do not remove anything from the Greenhouse.
- Use caution: chemical use area.
- Wash hands after leaving Greenhouse.
- Move carefully due to slippery and wet surfaces.
- Do not turn equipment on or off or attempt to adjust settings without specific authorization. · Review Safety Measures with Instructor before entering facilities
- Do not have water near electrical areas
- Do not touch any of the automated equipment unless told to do so · Do not climb, jump, or otherwise use something not according to its purpose · You will wear safety glass when indicated inside the shop and doing outside work · You will not run power tools without permission
- You will use all safety measures taught to you prior to, during and following all activities · If ever around animals do not touch or go near them unless given permission by Instructor who will review animal safety guidelines prior to interacting with animals · Wash hands Before and After working with animals
- If ever entering the Ag Shop- Use caution and touch nothing unless told to do so · No food or drink inside agriculture facilities
- NO HORSE PLAY

By signing this document, you agree that you read, understand, and support the above safety measures

Make-Up Work

Every assignment will be graded TWO WEEKS after being assigned. Regardless of absences or if you need extra time on an assignment this should be plenty of time to make everything up. This adheres to the traditional THS policy of giving a student 2 days for every day they are absent and also extends a longer grace period. Students who need special accommodations because of special situations need to come have a conversation with me and we will figure it out.

Students may request before/after school help if needed

Late Work

NO LATE WORK ACCEPTED AFTER THE ASSIGNMENT IS GRADED

Extra Credit

To receive extra credit, you must SIGN THE EXTRA CREDIT SHEET AT EVENTS so the instructor has a record of your attendance.

- Students who attend any FFA event
- Students who sit on FFA committees
- Students who help with fundraisers, community service, caring for livestock, caring for the greenhouse, or the Plant Sale outside of normal school hours

Course Materials

- Notebook and folder
- Pencil
- Closed Toed Shoes (not every day, but sometimes)
- Chromebook or another device (provided by THS)
 - Daily access to internet
 - Daily access to email
 - Daily access to Google Classroom
- Other optional Items
 - Paper Towels
 - Hand Soap
 - Gloves
 - Tissues
 - Sanitizing wipes
 - Sharpies
 - Scissors
 - Colored markers/pencils/crayons

Expected Expenses (only when joining FFA, this is not required but encouraged!)

- \$15.00 FFA Membership Due
 - Students facing financial stress may request a waiver to pay their membership due
- OPTIONAL \$90.00 FFA Jacket
- Less than \$10.00- Notebook, Paper, Pencil
- Students facing financial stress may request to have their notebook provided · *Optional Class and FFA activities may require additional funds
(Waivers will be processed through our school social worker, Joan Kennedy) **National FFA**

Organization: FFA was once known as Future Farmers of America, but due to the changing times, only a very small number of FFA members are actually planning on becoming farmers, so they no longer go by this name. Joining the FFA is **optional**, but it is my **expectation** that every student will join the Tuscola FFA, and become active in all of our activities. *Because FFA is state-mandated as an integral part of agriculture education.* The FFA is designed to help reinforce what is learned in the classroom, but from my experience, it has much more to offer. Members have the opportunity to travel, meet new friends, learn valuable leadership skills, have fun, eat great food, find a career that suits them, and earn money for scholarships! Most activities will take place after school.

FFA dues are \$15.00 for one year

Student- Teacher Contract

I _____ (Student Print Name) have read and understand the syllabus and policies. I promise to uphold the rules and do my best to live up to my teacher's expectations for the duration of the school year.

_____ Student Signature

I _____ (Student Name) promise to come to class and try my hardest to do all my work, participate in activities, and be successful in class.

_____ Student Signature

Parents and Guardians

I _____ (Parent Name) have read, understood, and fully support the syllabus, course goals, school policies, teacher policies, and safety and classroom expectations.

By signing this document:

I indicate that I have also understood that my student may be asked to stay in after-school suspension for bad behavior in class. I may be asked to pick them up from school if this happens.

I indicate that I understand that if my student refuses to complete their classwork that they are at risk of failing this course. I indicate that I understand that my child will have to adhere to stricter rules of behavior, safety precautions, clothing attire, phone usage, and participation due to the nature of the work they must do in an agriculture course. I indicate that I understand that my child has the opportunity to

- Participate in FFA events and contests.
- Apply for agriculture and FFA scholarships
- Win awards in FFA
- Job Shadow and have arranged internships through the ag departments

Parent Signature: _____ Date: _____

Video and Photography Usage Permission Form

Parents and guardians:

Students may have their picture taken or video footage made while in an agriculture class or participating in an agriculture or FFA activity. This includes but not limited to:

- Pictures for the yearbook
- Pictures and videos for FFA records and videos
- Pictures and videos for marketing and advertising - Pictures and videos on school-run social media (ie. Instagram)- Pictures and videos while on field trips or other events
- Filming Teaching Lessons and Activities

If you are okay with your child having their picture taken or being on video for the various things above plus school-related things that may not be listed please sign your name below.

If you do not give your permission, please indicate that below so I can take note of that request and move your child out of the lens of cameras accordingly.

Parent Signature: _____ Date: _____

General In-Class Field Trip Permission Form

Parents and guardians: Agriculture class is unique and as a department we try to make it extra engaging and hands-on for students. Sometimes students may be taken within a class period to nearby agricultural locations. Examples include:

- Local Farm
- Local Farm Business
- Mountain Research Station
- Haywood County Fairgrounds

For example, last year we bused students in class to the Mountain Research Station to learn about the digestive systems of cattle by allowing students to observe a cannulated heifer. In addition, students were able to identify different types of tomatoes being tested and forages being grown on the station.

On larger field trips or field trips lasting more than a single class period permission forms will be sent home to you for you to sign.

By signing this form, you indicate you are aware that your child may have the opportunity to travel on an activity bus during their agriculture class (90 minutes) to nearby agriculture centers.

Parent Signature: _____ Date: _____