

# Employment Preparation Science I

## Syllabus

**Mr. Josh Gibbs**

**Phone:** (828) 456-2408

**EMAIL:** [jgibbs@haywood.k12.nc.us](mailto:jgibbs@haywood.k12.nc.us)

**COURSE DESCRIPTION:** Students will be doing daily job related skills at the school but also at times at Haywood County Schools facilities. The class is designed to introduce students to skills that employers look for in obtaining employment. Students will be expected to work each day on the classroom task for the day.

**TEACHER PHILOSOPHY:**

I believe in you.

I will do all I can to help you.

I will help you do your best at everything we attempt in this class.

I EXPECT YOU to do your best and follow all school rules.

Have pride in yourself and in everything you do.

**COURSE GOALS:**

- 1) The learner will develop self-determination skills for participating in transition planning and making a successful adjustment to adult life.
- 2) The learner will actively participate in career development activities (e.g. awareness, exploration and planning) to determine a career goal.
- 3) The learner will develop the job-seeking skills necessary to secure employment in the chosen career pathway.
- 4) The learner will develop the work behaviors, habits, and skills in the area of personal management needed to obtain, maintain, and advance in chosen career pathway
- 5) The learner will develop the work behaviors, habits, and skills in the area of job performance needed to obtain, maintain, and advance in chosen career pathway.
- 6) The learner will develop the interpersonal relationship skills needed for success in the workplace the interpersonal relationship skills needed for success in the workplace.
- 7.)The learner will develop employability skills necessary for success in the work environment.

## **EXPECTATIONS:**

- 1) Be on time for class each day
- 2) No Cell Phones/electronic devices used inside of classroom or off campus unless instructed
- 3) Treat others the way you want to be treated
- 4) No profanity or vulgar language
- 5.) Always give effort.

## **NINE-WEEKS GRADING CRITERIA:**

Tests/Skills Quiz ..... 25%    Class work/Daily Logs..... 25%  
Job Site Performance..... 50%

## **Class Overview:**

Students will be working daily on job skills on the school campus or a local Haywood County School facility. Tasks that students will be asked to assist with on a weekly basis will be stocking/cleaning concession stand in the lobby, helping assist around the school delivering paper to copiers, recycle bins in each building, classroom activities, and some basic groundskeeping at the school. Students will be graded on their daily classroom participation and effort. Also students will be graded on their job site performances, and any class work we do. Students will need to make sure that they wear clothes that they can move in and shoes that cover their feet (tennis shoes/ boots, no sandals or flip flops).

## **Class Materials:**

3 Ring Binder with Dividers (kept in the classroom)

Pencil

Chromebook

